



**Gina DeGenova**

## **Mahoning County Prosecuting Attorney**

---

For Immediate Release.

The Mahoning County Prosecuting Attorney is seeking a full-time assistant prosecuting attorney for the Civil Division.

Requirements for the position include: At least 5 years of experience, licensed to practice law in the State of Ohio, excellent research and writing abilities, good communication and interpersonal skills, a strong sense of professional accountability, a strong work ethic, and integrity. Individuals must also be able to pass a criminal background check through the Ohio Bureau of Criminal Investigation & Identification and the Federal Bureau of Investigation.

Duties and responsibilities for the civil prosecutor position include, but are not limited to: providing legal advice to Mahoning County elected officials and their offices on various issues; reviewing contracts from Mahoning County offices and departments; advising and representing Mahoning County offices with employment issues; compliance with public records laws; and initiating and defending against litigation in courts and administrative agencies on behalf of Mahoning County officials.

Compensation will be commensurate with experience. Full-time employees are eligible for a comprehensive benefits package, including medical insurance, benefit leave and paid holidays, and retirement benefits through Ohio Public Employees Retirement System. Please submit the following: (1) Cover Letter; (2) Resume; (3) Writing Sample; and (4) Mahoning County Prosecutor's Office Employment Application (download at <https://prosecutor.mahoningcountyoh.gov/about/employment/>) to Mahoning County Prosecuting Attorney, 21 W. Boardman Street, 6<sup>th</sup> Floor, Youngstown, Ohio 44503 or via email at [prosecutor@mahoningcountyoh.gov](mailto:prosecutor@mahoningcountyoh.gov). Resumes will be accepted until the position is filled.

The Mahoning County Prosecuting Attorney's Office is an Equal Opportunity Employer.